

## **There is a 10-step process for starting a new Scouting unit:**

1. **Find a chartering organization.** This can be schools, churches, civic organizations or friends of a community.
2. **Organization appoints a unit organizing committee** of at least three adults. This organizing committee will work out details and plan the recruiting of unit leaders.
3. **The unit organizing committee meets.** They review the aims and methods of scouting and start the process for selecting unit leaders.
4. **Your organization appoints a member to be its representative.** This person will represent the organization at the district and council levels as a voting member.
5. **Recruit and train the leaders.** A minimum of five leaders should be selected. New leaders are required to take Youth protection training and should take Fast Start training as soon as possible to have a better understanding of their roles and responsibilities. Job specific training should be taken as soon as possible
6. **Plan and organize the program.** Using available resources, the new leaders plan the unit's program for at least three months. Extensive guidance, including step-by-step instructions, is available for program planning.
7. **Recruit youth members and orient parents.** Boys and their parents from the chartered organization and from the community are invited to join scouting.
8. **Complete the paperwork.** Check to ensure all applications and other paperwork have been correctly completed and submitted to the local council service center for processing.
9. **Hold the first unit meeting.** The new unit conducts the first program meeting of its membership.
10. **Follow up.** The chartered organization is presented a charter to use scouting as part of its service to its own members, as well as to the community at large.